



MOUNT FARM SURGERY

CARING FOR YOU AND YOUR HEALTH

MOUNT FARM SURGERY DATA PROTECTION - PRIVACY STATEMENT

(Dr M Polli updated 10.3.15 – review 4.3.17)

“We need to hold personal information about you on our Computer system and in paper records to help us to look after your health needs, and your doctor is responsible for their accuracy and safe-keeping. Please help to keep your record up to date by informing us of any changes to your circumstances.

Doctors and staff in the practice have access to your medical records to enable them to do their jobs. From time to time information may be shared with others involved in your care if it is necessary. Anyone with access to your record is properly trained in confidentiality issues and is governed by both a legal and contractual duty to keep your details private. All information about you is held securely and appropriate safeguards are in place to prevent accidental loss.

In some circumstances we may be required by law to release your details to statutory or other official bodies, for example if a court order is presented, or in the case of public health issues. In other circumstances you may be required to give written consent before information is released – such as for medical reports, insurance reports, solicitors etc.

Information will not be disclosed to family, friends, or spouses unless we have prior consent. Mount Farm Surgery complies with the Data Protection Act 1998 and the Confidentiality NHS Code of Practice.

You have a right to see or have a copy of your records if you wish, subject to the Access to Medical Records Act 1990. Requests must be made in writing to the Practice Administrator. Please ask at reception if you would like further details. In some circumstances a fee may be payable.